

## Open access FAQ's

### 1. What is Open Access?

Open Access is a publication model whereby a manuscript is made freely available in some format, in some cases with liberal permission for reuse and redistribution. There is a common distinction between two models of Open Access: green and gold. Green Open Access enables the accepted manuscript to be made freely available via an online repository period following an embargo period (ie self-archiving). Gold Open Access enables the version of record to be made freely available on publication with additional usage rights. All JFM articles are published under a Green Open Access model by default, whilst the choice of Gold Open Access is made available to authors upon acceptance, in return for the payment of an article processing charge (APC).

### 2. How do I make my article Open Access?

Upon acceptance of your article for publication in JFM you will receive an email in which you will be provided with the option to proceed under the default green open access publishing model or to publish your article under the gold open access model, which will require payment of the APC.

### 3. Can I convert articles that I have already published in JFM under the subscription model to Open Access?

Yes, this option is available to you. If you would like to make articles that you have already published in JFM Open Access then please contact the [Editorial office \(mailto:jfmproduction@cambridge.org\)](mailto:jfmproduction@cambridge.org).

### 4. Are Open Access articles treated differently from those submitted under the subscription model during the submission process?

No. All manuscripts will be peer reviewed and processed to the same high standard. Only after acceptance will you be given the option to express your wish to publish Open Access. Publishing your manuscript under Open Access terms will not affect the outcome of the peer review process.

### 5. How will readers know that articles are available via Open Access?

In the online table of contents of each issue of JFM each Open Access article is clearly labelled with an Open Access symbol. On the JFM website readers can also navigate to a list of Open Access articles

## 6. If I publish under Green Open Access what is the embargo period?

The embargo period for all CUP STM journals including JFM is 6 months. This is the period from the publication of an article until the accepted manuscript may be made available through a public repository.

## 7. In which kind of repository am I permitted to deposit my work and which version of the manuscript should I deposit?

The table below explains CUP's green Open Access policy regarding where your manuscript can be archived and which version of the manuscript can be archived.

	Personal website	Departmental/Institutional Repository	Non-commercial Subject Repository (e.g. arXiv)	Commercial Repository and Social Media Sites
Author's original	At any time	At any time	At any time	At any time
Submitted manuscript under review	At any time	At any time	At any time	At any time
Accepted Manuscript	On acceptance of publication	Six months after first publication	Six months after first publication	Abstract only in PDF or HTML format no sooner than first publication of the full article.
Version of Record	Abstract only in PDF or HTML format no sooner than first publication of the full article.	Abstract only in PDF or HTML format no sooner than first publication of the full article.	Abstract only in PDF or HTML format no sooner than first publication of the full article.	Abstract only in PDF or HTML format no sooner than first publication of the full article.

## 8. What is the Article Processing Charge (APC)?

The APC is the fee that an author needs to pay in order for their article to be published under the gold Open Access model in JFM. This fee covers costs such as copyediting, typesetting and online hosting. For JFM, the 2016 APC is £1780/\$2835.

## 9. How do I pay the APC?

Once you have indicated that you would like your article to be published under the gold Open Access model you will be contacted by CCC-Rightslink who are acting on our behalf to collect the APC. Please follow their instructions in order to avoid any delay in the publication of your article.

## 10. Do other charges (page, colour) apply in addition to the OA charge?

JFM normally prints in black and white; however, an author can pay to have their figures printed in colour (£200 plus VAT per figure). For JFM rapids, colour is free of charge.

**11. If I pay the APC when will my article become freely available?**

The version of record (the final PDF version of the manuscript) will become freely available as soon as it is published online.

**12. If I pay the APC which version of my article will be made freely available?**

The version of record will become freely available.

**13. Under which licence will my article be published?**

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**14. What does the CC-BY licence allow?**

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**15. What is the Cambridge Open Access form and where can I find it?**

This is the form that you must complete should you wish to publish your article under the Gold Open Access model. It can be found attached to the transfer of copyright form which authors will be directed to in their acceptance email. The transfer of copyright form can also be downloaded from the JFM website.

**16. What is JFM's copyright policy for Open Access?**

It is JFM's policy to acquire copyright in all articles. However under the CC-BY licence the content may be re-used. If copyright must be retained by the author or his/her employer then we can issue a License to Publish form in place of a copyright transfer form.

**17. I have another question regarding Open Access. Who should I ask?**

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